**Ethics**

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Authors are encouraged to discuss authorship before preparing the manuscript. Authorship must meet all of the following three criteria: (1) substantial contributions to conception and design, or acquisition of data, or analysis and interpretation of data; (2) drafting the article or revising it critically for important intellectual content; and (3) final approval of the version to be published. For those who are only responsible for funding acquisition, data collection, or general supervision should not justify an authorship.

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Manuscript should be divided into the following sections: Title page, abstract, introduction, method, results, discussion, conclusions, references, and appendix. Use serif typeface, Times New Roman, for the text of the manuscript. Number the pages consecutively starting with page 1. Please avoid using footnotes. Except grammatical errors and typos, no changes will be allowed in the manuscript once it has been accepted for publication.

**Section Numbers**

**2. Section Numbers**

2.1. Flush Left, Boldface, Uppercase Heading

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*2.1.1. 1.1. Italicized, lowercase paragraph heading*

**Citation Format**

Cited references in text must include author’s surname and year of publication. For example:

* One work by one author

Smith (2010) found that…

Early onset results in severe consequence (Smith, 2010).

In 2010, Smith showed that…

* One work by two authors

Smith and Jackson (2010) found that…

Early onset results in severe consequence (Smith and Jackson, 2010).

In 2010, Smith and Jackson showed that…

* One work by more than three authors

Smith et al. (2010) found that…

Early onset results in severe consequence (Smith et al., 2010).

In 2010, Smith et al. showed that…

* Multiple works

Smith (2010) and Cheng (2011) found that…

Early onset results in severe consequence (Smith, 2010; Cheng, 2011).

Early onset results in severe consequence (Smith, 2010a, 2010b, in press; Cheng, 2011).

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All citations should be listed in the reference list. Layout examples of references are given below:

* Journal

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* Proceedings

McCarthy, J. F., Nguyen, D. H., Rashid, A. M., Soroczak, S. (2003). Proactive Displays & The Experience UbiComp Project. *Proceedings of the Fifth International Conference on Ubiquitous Computing*, Seattle, Washington, 78-81.

* Book

Verzuh, E. (2008). *The Fast Forward MBA in Project Management*. Hoboken, New Jersey: Wiley and Sons, 55-60.

* On-line data

Wheeler, D. P. and Bragin, M. (2007). Bringing it all back home: Social work and the challenge of returning veterans. *Health and Social Work*, 32, 297-300. Retrieved from http://www.naswpressonline.org on February 1, 2011.

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